



All Employees
[Click Here](#)

Username: Email Address or BHS\Network Username

Password: Network Password

Example: Sue.Smith@bannerhealth.com **or** BHS\SSmith
The domain prefix is BHS\ before the network ID.

- If you haven't logged in to the BLC in the past 90 days, you will be prompted to reset your password. You can reset to your network password.
- If you need to reset your Network password, click the [Password Reset Tool](#).

All External Contract
Labor (ECL)
[Click Here](#)

External Learners
(Non-Employed)
[Click Here](#)

Username: BLC Username

Password: BLC Password



Help Topics by Role

Learner	Manager	Instructor	Manager (without Direct Reports)
<ul style="list-style-type: none"> • Accessing my Learning Plan • Cancel Enrollment • Enroll in a Class • Search Learning Catalog • View Completed Courses • Complete CE Direct Courses in the BLC 	<ul style="list-style-type: none"> • Manager View: My Team • Access My Teams' Learning • Access Transcripts • Registering Team Members for a class • Running and Viewing Reports • Running a report for learning coming due and past due • Assigning a Delegate (Proxy) • Acting as a Delegate (Proxy) • Key terms and definitions 	<p>Manager Roster Includes the following topics:</p> <ul style="list-style-type: none"> ○ Register students ○ Cancel students ○ Print roster ○ Mark completions and assign a grade/score <ul style="list-style-type: none"> • Add learners to Roster • Send message/notifications to Students • Create a Class and add Instructors and other Resources • Add Attachments to a Class • Key Terms and definitions 	<ul style="list-style-type: none"> • Add courses/classes to Team Members' plans • Change Team Members' class date/time • Review Team Members' enrollment and completions • Running Reports • Running a report for learning coming due and past due