Banner Learning Center

Click below to log in.

**Banner Team Member** [CLICK HERE]

Login Instructions

Username: Email address or BHS\Network Username
Password: Network Password

Example: Sue.Smith@BannerHealth.com or BHS\SSmith

- If you haven’t logged in to the BLC in the past 90 days, you will be prompted to reset your password. You can reset to your network password, click the [Password Reset Tool](#).

**External Contract Labor (ECL)** [CLICK HERE]

Login Instructions

Username: BLC Username
Password: BLC Password

**External Learner** [CLICK HERE]

Login Instructions

Username: BLC Username
Password: BLC Password

“Making health care easier, so life can be better”.

For assistance or questions, contact us at BannerLearningCenter@bannerhealth.com
## Help Topics by Role

<table>
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<tr>
<th>Learner</th>
<th>Manager</th>
<th>Instructor</th>
<th>Manager (without Direct Reports)</th>
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| • Accessing my Learning Plan  
• Cancel Enrollment  
• Enroll in a Class  
• Search Learning Catalog  
• View Completed Courses  
• Complete CE Direct Courses in the BLC | • Manager View: My Team  
• Access My Teams’ Learning  
• Access Transcripts  
• Registering Team Members for a class  
• Running and Viewing Reports  
• Running a report for learning coming due and past due  
• Assigning a Delegate (Proxy)  
• Acting as a Delegate (Proxy)  
• Key terms and definitions | • Manager Roster Includes the following topics:  
  ○ Register students  
  ○ Cancel students  
  ○ Print roster  
  ○ Mark completions and assign a grade/score  
• Add learners to Roster  
• Send message/notifications to Students  
• Create a Class and add Instructors and other Resources  
• Add Attachments to a Class  
• Key Terms and definitions | • Add courses/classes to Team Members’ plans  
• Change Team Members’ class date/time  
• Review Team Members’ enrollment and completions  
• Running Reports  
• Running a report for learning coming due and past due |